



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF BUTUAN CITY

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REQUEST FOR QUOTATION

Supply and Delivery of Office Supplies for the Production of Transition Learning Resources-Lesson Exemplars and Worksheets and for the Development of Kinder and Grade 1 Digitized LRs

Package: _____
Supplier: _____
Address: _____
Supplier's Contact No.: _____ Email: _____
Name of Authorized Representative: _____
TIN: _____ VAT ☐ Non-VAT ☐

PR No.: 2025-03-060 L1
Date: _____
Canvass No.: _____
PhilGEPS Reg. No.: _____
DBP Account No.: _____
OTHER Bank: _____

Please quote your lowest price/s on the item/s listed below. You are requested to return this quotation in duly sealed envelope which will be opened by a duly authorized representative.

Bids will be received until March 31, 2025 and will be opened at 10:00 AM on the same day.

Very truly yours,


ISRAEL B. REVECHE, PhD
BAC Co-Chairperson

End-User: D. ORBILLOS

ITEM NO.	QUANTITY	UNIT	AGENCY SPECIFICATIONS	BIDDERS SPECIFICATIONS	UNIT COST	TOTAL AMOUNT
			LOT 1- OFFICE SUPPLIES			
	850	reams	A4 Size Bond Papers, 70 gsm			
	40	box	PVC Binding Cover, Clear, m 200 microns, 100 pcs per box			
	10	roll	Duct Tape 2 inches, red			
	10	roll	Duct Tape 2 inches, blue			
	10	roll	Duct Tape 2 inches, gray			
	10	roll	Duct Tape 2 inches, brown			
	10	roll	Duct Tape 2 inches, black			
	10	pcs	Cutter, 3/4 by 4 inches or higher			
						ABC:179,000.00
**** NOTHING FOLLOWS ****						

* Once there is complete delivery and duly inspected or accepted; payment processing will be initialized.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2025 at _____, Philippines.

QUOTATION submitted by:

REMARKS: _____

Supplier's Name & Signature

Supplier's Position/Designation

This form is to be submitted not later than

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Bid Opening: March 31, 2025

CANVASSED by:

NOTE: _____

Canvasser's Name & Signature